

With regard to items 2 and 3 of 'Minutes of the local Green house Management and Advisory Committee meeting dated 24th September 2018' the following comments are offered:-

In terms of the provisions contained in Rule 322 of GFR-217, "Permanent Advance or Imprest for meeting day to day contingent and emergent expenditure may be granted to a Government servant by the Head of Department in consultation with Internal Finance Wing, keeping the amount of **advance to the minimum required for smooth functioning**". It may be seen from the above that the quantum of amount is decided by the Head of Department in consultation with Internal Finance Wing. The quantum of amount of imprest, once decided, can be increased or decreased during the course of the year depending upon the expenditure profile.

As such, Committee has no role to play in deciding the imprest requirement.

With regard to items 1, 4 and 5, Finance has no comments to offer at this stage.

Submitted please.

U. P. Singh
OSD (Finance) 22/10/18

~~Finance Officer.~~

Aloya
22/10/18

~~Director.~~

SSC
26/10/18

APO (F&A)

(Sg)
FIC (Greenhouse Facility)

Minutes of the local Green house Management and Advisory Committee meeting

24th September 2018

The Green house/Phytotron Management and Advisory Committee met on 24th September 2018 and discussed on various issues. The following points were recommended.

1. The committee discussed about the minutes of 16th Dec 2016 and suggested to install two walk-in-growth room as per the discussion point no. 7 of that meeting.
2. Available imprest of Rs. 5000 for green house must be extended for the use of greenhouse garden and field experimental requirements.
3. Based on the needs and looking at the last year's detailed expenditure the imprest amount is recommend to be enhanced to Rs. 10,000.
4. The proper growth facility including civil and electrical connection, and procurement of walk in chambers, centralized cooling should be made available for the green house, Central Hall. A net house may also be indented for rice work. Proposal may be done by Dr. Balaji Venkatesan in consultation with FIC, Green house facility.
5. Fencing of green house garden, installation of solar lights (150 No's.) and a water reservoir (100 ft x 50 ft, 6 ft depth) should be taken up on priority basis.

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24.9.2018
Prof. A.B. Das
(Dept. of Botany, Utkal University)

Norin
24.09.2018
Prof. N. Dey
(Institute of Lifesciences)

Chandra Goswami
Dr. C. Goswami
(Chairperson, SBS, NISER)

Absent
Dr. S. Chattopadhyay

Dr. K.C. Panigrahi
24/9/18
Dr. K.C. Panigrahi
(FIC, Greenhouse Facility, NISER)

S.D. - P12. Exam
14/10/18
DIRECTOR
NISER

FO for comments
Seth
11/10/18