

APOC (Admin.)
No. 2
ATSTX

Government of India
Department of Atomic Energy
(R&D-II Section)

Anushakti Bhavan
C.S.M. Marg,
Mumbai 400 001.

No.10/4/2009-R&D-II/ 771

July 13, 2009

OFFICE MEMORANDUM

Sub: Revision of Honorarium to Professors / Visiting Scientists /
Engineers - regarding.

In supersession of the DAE O.M. No.10/8/2002-R&D-II/3726 dated June 12, 2008, the undersigned is directed to convey the sanction of the President for revision of the honorarium payable to the Professors / Visiting Scientists / Engineers / as indicated below:-

(a) Visits for a month and more:	
(i) Visiting Professors/ Scientists / Engineers - Senior level	Rs.60,000/- to Rs.75,000/- p.m.
(ii) Visiting Scientists / Engineers / Professors - Middle level	Rs.30,000/- to Rs.55,000/- p.m.

(b) Visits for less than a month:

(i) Visiting Professors / Scientists / Engineers - Senior level	1/4 th of monthly rate per week or Rs.3,000/- to Rs.4,000/- per day subject to maximum weekly rate of Rs.15,000/- to Rs.18,750/-
(ii) Visiting Professors / Scientists / Engineers - Middle level	1/4 th of monthly rate per week or Rs.1500/- to Rs.2,750/- per day subject to maximum weekly rate of Rs.7,500/- to Rs.13,750/-

- 1.1 Particular care should be taken to ensure that only renowned and eminent Scientists are considered as Visiting Professors / Scientists / Engineers making them eligible for the honorarium as indicated at para 1(a)(i) and para 1(b)(i).
- 1.2 The actual amount of honorarium will have to be suitably fixed by the Heads of the Units / Institutions depending upon the qualification, experience, status and eminence of the Visiting faculty.
- 1.3 This scheme is meant to offer fellowship to Visiting Professors / Scientists / Engineers who have full /part time employment elsewhere.

- 1.4 ~~In view of Para 1.3 above, Scientists / Engineers / Academicians retired from the DAE Units / Aided Institutions are not entitled for appointment as per provisions of this OM in terms of DAE circular No.10/8/2002/100 dated May 28, 2004.~~
- 1.5 ~~The Professors / Scientists/ Engineers of DAE Units and Autonomous Institutions visiting other DAE units/autonomous aided institutions and vice-versa, for a specific purpose and for a specified period do not fall under this scheme viz. Visiting Scientists Scheme.~~
- 1.6 The above rates may be used for giving honorarium to outside expert members serving on senior scientific selection committees and to faculty invited for giving lectures (minimum 2 hours a day)

2. **Tenure:**

- (i) ~~The maximum tenure of the Sr. Visiting Professors / Scientists / Engineers should not exceed 2 (Two) years.~~
- (ii) All visits shall be approved by the Directors / Heads of the Institutions, on specific recommendation of the apex council/ scientific committee of the respective institution.

- 2.1 **A statement indicating the names of the visiting scientists visited the unit / institution, details of institutions to which they belong, field of specialization, tenure of the visiting scientists and honorarium fixed, needs to be furnished to the Department once in a year for submission to Secretary, DAE.**

3. **Accommodation:**

Accommodation shall be provided in the Guest House / Hostel of the Unit / Institution or Transit Accommodation on payment of admissible charges. In case it is not possible to provide any accommodation, then they will be paid **House Rent Allowance [HRA]** at the rate applicable depending upon the class of the city. Applicable percentage of HRA will be calculated on the amount of Honorarium payable to them.

4. **Travelling Allowance [Air Fare]:**

As far as possible Units / Institutions should encourage the Visiting Professors / Scientists / Engineers to meet the cost of their travel from other sources. In case if they are not able to meet their travel cost from other source, then they would be paid the following:

- (i) Return air fare [Business /Club Class or First Class depending upon their status] to overseas Visiting Professors / Scientists / Engineers (who are eligible for a Honorarium of Rs.60,000 – 75,000).

- (ii) Return air fare (Economy Class or Business Class /Club Class depending upon their status) to overseas Visiting Scientists / Engineers (who are eligible for a honorarium of Rs.30,000-55,000).

They should prefer to perform travel by Air-India/Indian Airlines. However, air travel, both domestic and overseas would now be permissible on airlines other than Air India/Indian Airlines also based on better and more competitive prices being offered by other airlines. Various incentive schemes and concessional fares offered by Air India / Indian Airlines will also be fully utilized to ensure utmost economy in air travel. Payment in respect of airfare shall be made only in Indian Rupees.

- (iii) The orders issued by the Ministry of Finance [Department of Expenditure], New Delhi from time to time for travel of non-officials and employees of Universities, Institutions etc. in connection with Government work are applicable in respect of Visiting Professors /Scientists / Engineers (Senior Level) within the country.
- (iv) The Visiting Professors / Scientists / Engineers (Senior level) would be entitled to travel by appropriate class, while traveling in connection with their scientific / research work during their stay at the Institution. They would also be provided with the facility of local transport (staff car, special bus facility).
- (v) There will be no additional payment to the visiting faculty in the event of his family accompanying him/her during stay at the DAE Units / Institutions.

5. **Medical:**

The Visiting Professors / Scientists / Engineers would be entitled to medical facilities under the Contributory Health Services Scheme [CHSS] in terms of DAE O.M. No.32(5)/69-Adm. dated April 21, 1972 as amended from time to time. In places where the CHS Scheme is not in operation then they would be eligible for medical facility as available in the Unit / Institution.

6. **Leave:**

- (a) 8 days casual leave per year and proportionate number of days in case the assignment is for less than one year; and
- (b) 2 ½ days earned leave per month.
- (c) In case of visiting faculty who are already employed in a regular post elsewhere and are paid honorarium, the details of the leave availed by them during their visit to the DAE units, will be made available to the parent unit / institution.
- (d) The parent institute must provide 'Sabbatical' to the visiting faculty.

7. These orders take effect from the date of issue of this Office Memorandum.

8. This is issued with the concurrence of Member [Finance], Atomic Energy Commission [AEC].

9. Hindi version will follow.

N. Vijayaragavan
[N. Vijayaragavan] 13.7.09
Under Secretary [R&D]

1. All Heads of the Units.
2. All Heads of Aided Institutions.
3. Chairman, Board of Research in Nuclear Sciences [BRNS].
4. Chairman, National Board of Higher Mathematics [NBHM].

No.10/4/2009-R&D-II/ 771

July 13, 2009

Copy to:

1. Director of Audit [Scientific Department], AEAP.
2. Director [Finance], DAE.
3. O/o the Secretary, DAE.
4. Additional Secretary, DAE.
5. Director, SPG, DAE.
6. Joint Secretary [Finance], DAE.
7. Joint Secretary [I&M], DAE.
8. Joint Secretary (R&D), DAE.
9. Chief Controller of Accounts, DAE.
10. Director [R&D]/Dy. Secretary [I&M]/ Dy. Secretary [Power]/Director[Adm], DAE.
11. All Under Secretaries / Officer-on-Special Duty, DAE.
12. DCA[HQ]/ DCA[Control]/DCA[IIW], DAE.
13. Pay & Accounts Officer, DAE.

Copy forwarded to:

1. Scientific Secretary, BRNS.
2. Member Secretary, NBHM
3. Administrative Heads of DAE Units.
4. Administrative Heads of Aided Institutions.
5. Programme Officer, BRNS
6. Sanction file / F.No.5/18/98[CAT]/R&D-I / SO[R&D-I]

N. Vijayaragavan
[N. Vijayaragavan] 13.7.09
Under Secretary [R&D]