

NMR user's Guideline for old Bruker 400 MHz Machine

1. Book your NMR slot only one day before. In case if the next day is completely booked (*no slot is available*) then go ahead and book next to next day.
2. On weekdays other than the operator's day you can book up to 2 h maximum. In case you want more than 2 h slot then drop a mail to me and go ahead. On the operator's day, you can book only up to 1 h till 11.00 PM.
3. On weekdays you can book slots up to 11.00 PM. After 11.00 PM AG group will be using the machine. In some of the weekend (Saturday and Sunday) AG group is going to use the machine, to do that they will notify all users before 3 days.
4. Only one authorized operator per group can record samples. In case the authorized member is absent, he/she has to drop a mail and the backup member can record the sample for that period.
5. If any group booked the slot and not going to use that slot please inform other group members so that the slot will not go waste. In case you want to cancel the booking cancel it before 5 h so that another group can book and use it.
6. Book the slot in your desktop/Laptop to avoid unreasonable overlap.

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