



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
(परमाणु उर्जा विभाग, भारत सरकार का एक स्वयं शासित संस्थान)
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(AN AUTONOMOUS INSTITUTE UNDER DEPT. OF ATOMIC ENERGY, GOVT. OF INDIA)

E-TENDER DOCUMENT

FOR

RATE CONTRACT FOR LABORATORY CONSUMABLES

FOR THE FINANCIAL YEAR 2018-2019

TENDER NO.NIT- 11/2018

Cost of Tender is 1500.00 (Non Refundable)

Paper Notice



**NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
BHIMPUR PADANPUR, JATNI, KHURDA-752050
Notice Inviting E-Tender No. NIT-11/2018**

E - Tenders are invited on behalf of Director, National Institute of Science Education and Research, Jatni only from the manufacturers for Indian Brands and from their authorized dealers of Foreign brands for Rate Contract of chemical, Glassware, Plastic ware, Lab wares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable and other items required for the year 2018– 19.

N.B:- Parties may quote for any or all items.

Tender can be downloaded and bided from website address: www.tenderwizard.com/NISER. Tender documents for viewing only is also available in NISER web-site address: www.niser.ac.in.

Stores & Purchase Officer



**NATIONAL INSTITUTE OF SCIENCE EDUCATION & RESEARCH
JATNI CAMPUS, P.O. –BHIMPUR-PADANPUR, VIA-JATNI
KHURDA – 752050, ODISHA, INDIA
Notice Inviting E-Tender No. NIT-11/2018**

**RATE CONTRACT FOR chemical, Glassware, Plastic ware, Lab wares, equipments,
pathology laboratory consumables and reagents & Hospital surgical /ward consumable
– 2018-19**

National Institute of Science Education and Research (NISER), Jatni, (India) is an Autonomous Institute under Department of Atomic Energy, Govt. of India. NISER would like to procure the following items. The Schedule of requirements are given below.

Sl.No.	Description	Earnest Money Deposit (EMD) in Rs.
1	Chemicals required for teaching and research works for all Laboratories (Biology, Chemistry & Physics).	Rs.10,000.00
2	Glass-wares for all Laboratories (Biology, Chemistry & Physics).	Rs.10,000.00
3	Plastic ware, Polypropylene wares, Filters, Membranes, equipments & other Lab wares. (Biology, Chemistry & Physics).	Rs.10,000.00
4	pathology laboratory consumables and reagents	Rs. 2000.00/-
5	Hospital surgical /ward consumable	Rs. 2000.00/-

•**Item:** RATE CONTRACT FOR chemicals, Glassware, Plastic ware, Lab wares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable -2018-19

• **Tender Enquiry No:** NIT-11/2018

• **Last date of submission of E-bid** : 14.06.2018 up to 12.30 P.M

• **Opening of both Technical & Financial Bids** : 14.06.2018 at 03.00 P.M

Standard eTender Terms & Conditions

1. The details of tender notification can be downloaded from www.tenderwizard.com/NISER under "Tender Free View" link.
2. Vendors should obtain the USER ID and PASSWORD from www.tenderwizard.com/NISER by clicking on "REGISTER ME" link in the homepage.
3. The Vendor registration fee has to be paid to ITI Ltd for Rs. 1180/- including GST using the e-payment link provided at the time of registration, and the mode of payments are Credit Card, Debit Card and Internet Banking. Vendor Registration is Valid for 01year.
4. For further details on e-Tender participation, please contact ITI Help desk on

- Telephone: 080-49352000/9686115318
 - Email: harishkumar.kb@etenderwizard.com, ambasa@etenderwizard.com.
5. Tenders should be submitted only through E-Tender portal and obtain the Tender Acknowledgement copy as a proof of successful submission.

(Deepak Srivastava)
Stores & Purchase Officer

The Institute can provide following documents.

1. Custom Duty / GST exemption certificate

NISER will purchase all required Lab items on GST Exemption rate as per Notification

NO: 45/2017-Central Tax (Rate) dated: 14.11.2017

TERMS & CONDITIONS

RATE CONTRACT FOR chemicals, Glassware, Plastic ware, Lab wares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable -2018-19

FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH

Director, National Institute of Science Education & Research, Bhubaneswar (NISER) invites e-Tenders for Rate Contract for chemicals, Glassware, Plastic ware, Lab wares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable for the year 2018-2019 as per specification mentioned in this tender document.

1. Contact information:

Technical & Commercial contact: only e-mail enquiry will be accepted.

Deepak Srivastava
Stores & Purchase Officer
National Institute of Science Education & Research, Jatni
E-Mail: spo@niser.ac.in
Telephone : 0674-2494025
Fax: 0674-2494026

2. Tender fee & Earnest Money Deposit:

The tenderer shall be required to submit the Earnest Money Deposit (EMD) through Demand Draft for each categories i.e. for Chemicals-Rs. 10,000/-, for glass-wares-Rs. 10,000/- , for Plastic-wares & Lab-wares-Rs. 10,000/-, pathology laboratory consumables and reagents –Rs 2000/- & Hospital surgical /ward consumable- Rs. 2000/- which is refundable. Non-refundable tender fee for an amount of 1500/- (Rupees One thousand Two Hundred only) by way of demand draft only to be submitted by the tenderers. The demand drafts shall be drawn in **favour of “DIRECTOR, NISER”, Payable at Bhubaneswar/Jatni**”. The party can apply for any or all categories.

The firm(s) who are registered with the DAE, National Small Industries Corporation (NSIC) / or Small Scale Industrial (SSI) are exempted from furnishing the EMD and tender fee. For such case, self-attested photocopy of the valid registration certificate must be enclosed with the bid.

The original demand drafts for earnest money deposit should be send through post, so that it should reach before opening of bid of e-tender. Please attach scan copy of Demand Draft on your e-tender document. Any bid is found without earnest money deposit and tender fee (if applicable) will be rejected. The Institute will not be liable to pay any interest on such an amount. The earnest money deposit shall be forfeited if the tenderer withdraws its bid during the period of tender validity.

The earnest money deposit of the tenderer, whose tender will be accepted, will be returned only after completion of contract period. Earnest money deposit of the successful tenderer shall be forfeited if the supplier refuses or neglects to execute the orders during the contract period.

After the award of contract, the earnest money deposit of the unsuccessful tenderer(s) will be refunded within 30 days.

3. Tender Preparation Cost:

The tenderer shall solely bear all costs associated with the preparation and submission of the bid. The Institute shall in no case be responsible or liable for such costs, regardless of the conduct or outcome of the tender process. In no case such costs shall be reimbursed by the Institute.

4. Validity:

Bids shall be valid till period of Rate Contract from the date of opening the tender.

NISER may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. The bidder is free not to accept such request without forfeiting the EMD. A bidder agreeing to the request for extension will not be permitted to modify his bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections. All other terms and terms remaining unchanged during period extension of contract.

5. Tender Evaluation:

The Institute will evaluate the entire tender(s), strictly on the basis of the terms & conditions incorporated in the tender enquiry document and terms, conditions etc. as stipulated by the tenderer(s) in their tender to determine whether these are compliance in all respects, as specified in the tender enquiry document.

During the evaluation / scrutiny of the tenders, at any stage, if it is found that any of the tenderer(s) terms and conditions are not in compliance with tender enquiry, Institute may seek the clarification within the specified target time and if the tenderer fails to reply / or not agree / accept the terms and conditions, their tender will be treated as unresponsive and it is liable for rejection.

The Institute will evaluate the technical bid. Only those parties will be qualified for financial bid opening whose technical bids are found suitable as per requirement of the tender. If participating manufacturer wishes to supply through their authorized dealer then manufacturer will provide name of their authorized dealer for supply of Rate Contract items. Manufacturers are required to give name of minimum two or more dealers for each brand. NISER will decide the name of the dealers and will review it after every 03/06 months

6. Award of the Contract:

After due evaluation of the bid(s), the Institute will award the contract to the tenderer . The Institute reserves the right to cancel contract, in case the services are not found upto the mark with / without prior notice

7. Location for supply and services

Rate Contract for Chemicals, Glasswares, Plasticwares and Lab wares are required to be supplied in good quality at NISER, Bhimpur Padanpur, Jatni-752050.

(i) The consumables shall have to be supplied within stipulated time as mentioned in the R.C of the placing of supply order. If the supplier fails to supply the above within the said period the Institute shall have the following courses open to it.

- (a) To arrange the material from some alternative source and recover the extra cost of the same from the suppliers.
- (b) To impose a penalty equal to 10% value of the unfulfilled order .
- (c) To cancel the Rate Contract, of which a notice of cancellation shall be sent to the supplier in writing. In that event entire Security Deposit of the supplier shall stand forfeited and will be at the disposal of the Institute.
- (ii) If the supplier requires an extension of time, he shall apply in writing within 15 days of the date of supply order. Valid reasons for non-execution of supplies within the stipulated time may be given to the undersigned.
- (iii) Defective and sub-standard quality of **chemical, Glassware, Plastic ware, Labwares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable** supplied will not be accepted. If quality of any brand found inferior, the concerned supplier may be blacklisted for future supplies. Suppliers shall have to take back and replace the rejected materials at their own cost within 15 days of the rejection failing which action as deemed fit will be taken. The Institute shall not be responsible for the safe custody of the rejected materials.
- (iv) NISER will accept only one delivery against one order. Multiple delivery will not be acceptable against any Purchase Order.

8. Price:

- a) Non-editable price list in excel Format preferably complete in all respects should be submitted. Tender with any condition shall be rejected forthwith.
- b) Non-editable price list in excel Format (Preferably) of each manufacturer should remain firm for the period of Rate Contract. Any increase in statutory levies during the period of Rate Contract shall be paid extra against documentary proof, if legally leviable and should be intimated within 3 weeks from the receipt of supply order.
- c) You will not supply the items under RC, on a rate, lesser than our Contract prices & discount to any other Govt. institution. If the same is found, then proportionate recoveries for all supplied order will be made from you/your authorized dealer and all further order from the NISER will be placed as same discount.
- d) Taxes will be paid extra as per actuals at the time of delivery. As NISER is exempted from custom duty and GST. At present Custom Duty is @5.15% and GST is @5%. Necessary exemption certificate will be issued along with Purchase Order copy.
- e) NISER will not pay any other charges like delivery charges, dry ice charges etc. Tenderers are requested to quote price accordingly.
- f) Price of individual consumables need not be quoted.

09. Delivery Period/Timelines:

The delivery must be completed within stipulated time as mentioned in the bid, after placement of supply order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as they are tightly linked to NISER's plans of completing the project within the time frame. The bidder, Manufacturer or ---importer can supply the items through their authorized dealer. NISER will accept only one delivery against one order. Multiple delivery will not be acceptable against any Purchase Order.

10. Bid Submission

(a) Only E-bid will be accepted. The party has to submit EMD in the form of Original demand draft within the stipulated period as mentioned below.

(b) Time and Date of Submission: 14.06.2018 up to 12.30 P.M

(c) Time and Date of opening Bid: 14.06.2018 at 03.00 P.M

11. Order Placement:

The Purchase Order and payment shall be processed by:

Stores & Purchase Officer

National Institute of Science Education & Research

Bhimpur Padanpur, Jatni, Dist-Khurda,

PIN-752050, Odisha

12. Release of Payment

Payment for the items to be supplied by the vendor against the purchase order shall be made by National Institute of Science Education & Research as follows:

100% of the payment will be released after satisfactory supply of total order of **chemicals, Glassware, Plastic ware, Labwares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable** after 45 days of supply and submission of bill/challan along with other relevant documents. No payment will be released for partial shipments. In case of supply of equipments, the supplier has to provide 01 year or more warranty from the date of installation.

Payment shall be released on receipt of the original bills in triplicate complete in all respects and original delivery challans of all the items duly signed and stamped by the authorized representative of the user department.

13. Order Acceptance letter:

The successful bidder on award of contract/order, must send the contract/order acceptance in writing, within 10 days of award of contract/order failing which the EMD will be forfeited.

14. Corrupt or Fraudulent Practices:

NISER requires that the bidders who wish to bid for this project have highest standards of ethics. NISER will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract. NISER may declare a vendor ineligible, either indefinitely or for a specific duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

15. Interpretation of the clauses in the Tender Document/Contract Document:

In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender Document, Director-NISER's interpretation of the clauses shall be final and binding on all parties.

16. Indemnity:

The vendor shall indemnify, protect and save NISER against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the chemicals supplied by him.

NISER reserves the right to recover the cost towards any damage/loss caused due to the negligence on the part of the agency engaged.

17. Penalty for delayed Services /LD:

As time is the essence of the contract, delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the bidder will forfeit EMD and also LD clause will be made applicable /enforced.

If the supplier fails to Supply the chemicals, glasswares, Plasticwares, equipments and labwares as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

NISER reserves the right to cancel the order in case the delay is more than 30 days, and penalties, if any, will be deducted from the Security Deposit or amount due to the suppliers.

18. Jurisdiction:

The disputes, legal matters, court matters, if any, shall be subject to Bhubaneswar Jurisdiction only.

If a dispute arises out of or in connection with the contract or in respect of any defined legal relationship associated therewith or derived there from, the parties agree to submit that dispute to arbitration under the Arbitration & Conciliation Act 1996.

19. The Director NISER reserves the right to accept the offer in full or in parts or reject summarily or partly.

20. Interpretation of the clauses in the Tender Document/Contract Document:

In case of any ambiguity/dispute in the interpretation of any of the clauses in this Tender Document, Director-NISER's interpretation of the clauses shall be final and binding on all parties.

**Stores & Purchase Officer
NISER, Bhubaneswar**

DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 20. This is also certified that I/We/our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:
On behalf of:
(Company Seal)

RATE CONTRACT FOR chemicals, Glassware, Plastic ware, Lab wares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable – 2017-2019

**FOR
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR**

General Information

1.	Are you manufacturer of Indian Brand or authorized dealer of foreign brand	
2.	Full name & address along with:- Telephone no. Fax no. E-mail address Bank name and address Bank A/c No. IFSC Code	
3	Name of the authorized person along with Telephone No. Mobile No. Mail id	
4	Annual turnover in last 3 financial years in Rs. Crores. (i) year 2014-2015 (ii) year 2015-2016 (iii) year 2016-2017	
5	GST Registration no with Place	
6	Income Tax Registration no. with place	

RATE CONTRACT FOR chemicals, Glassware, Plastic ware, Labwares, equipments, pathology laboratory consumables and reagents & Hospital surgical /ward consumable – 2018-2019

FOR

NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, JATNI

Technical Bid Details

SL. No.	Description	Details	Please mention Page No. where you have attached required relevant information
(1)	(2)	(3)	(4)
1.	Name of Brands supplied by you against the tender. In case of foreign brand, authorized dealer certificate is must with validity of certificate till expiry of the contract. Please attach self attested scan copy of authorization certificate.		
2.	Delivery Period Required.(Please see terms & conditions No. 10 & 14)		
3.	License issued by Govt. Authority for manufacturing/supply of chemicals-Indian/Foreign brand. Please attach self attested scan copy of license.		
4.	Are you supplying directly or through your authorized dealer		
5.	If through authorized dealer. Please attach self certified list of dealers (Minimum 02 (mandatory) or more) with complete address, Pan No. GST Number, Telephone Number, E-mail Address, Mobile Number, Contact Address, Valid License Number for supply Chemicals.		
6.	Soft Copy of RC Price List Valid for RC Period. Please attach non-editable soft copy preferably in Excel Format.		

<p>7.</p>	<p>The bidder should have experience to supply RC items for the period of last 05 years in minimum ten reputed organizations. Please attach RC copy or self certified PO copy with details in following format.</p> <table border="1" data-bbox="312 338 1042 750"> <thead> <tr> <th data-bbox="312 338 373 607">Sl. No.</th> <th data-bbox="373 338 529 607">Name of the Organization</th> <th data-bbox="529 338 619 607">RC Period</th> <th data-bbox="619 338 735 607">RC Category</th> <th data-bbox="735 338 895 607">Approximate Value of materials supplied in each financial year</th> <th data-bbox="895 338 1042 607">Contact person of the organization</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Sl. No.	Name of the Organization	RC Period	RC Category	Approximate Value of materials supplied in each financial year	Contact person of the organization																										
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<p>8.</p>	<p>Should have annual sales turnover of Rs. 50 lakh or more and should not have incurred loss in any 04 years out of last five years. Please attach certificate from your chartered Accountant.</p>																																
<p>9.</p>	<p>Should be ready to supply the RC items on credit term of 45 days. Please attach duly signed certificate</p>																																

**RATE CONTRACT OF chemicals, Glassware, Plastic ware, Lab wares,
equipments, pathology laboratory consumables and reagents & Hospital surgical
/ward consumable – 2018-2019**

**FOR
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, JATNI**

FINANCIAL BID

S. No.	Description	Period	Discount
(1)	(2)	(3)	(4)
1(A).	Discount offered by the Manufactures on price list Indigenous brand authorized dealer	1 year	
1(B).	Discount offered on price list of Imported brand	1 year	
1(C)	Discount offered by the manufacturer on indigenous bulk chemicals (25 ltr/kg or more)	1 year	
1(D)	Discount offered by the authorized dealer on imported bulk chemicals (25 ltr/kg or more)	1 year	

GST@5% will be paid extra.

Date:

Signature:

Name:

Designation:

On behalf of:

(Company Seal)