



# National Institute of Science Education and Research, Bhubaneswar

(An autonomous Institution under Department of Atomic Energy, Govt. of India)  
At/Po- Jatni, Dist-Khurda, PIN-752050 Odisha

## NOTICE FOR HIRING AMBULANCE SERVICES

NIT No. NISER/EM/Ambulance/2017/

Dt.2.11.2017

Director, NISER invites sealed tenders under single bid system from reputed and experienced parties having a experience of providing Ambulance Service to at least 2 Institutions/Organisations of national repute (please attach supporting documents for verification purpose), for providing Ambulance Services (Air Conditioned) 2 (Two No.s) for NISER initially for 02(Two) years from the date of Agreement, extendable further on mutual consent subject to satisfactory performance. The details are given below:

Sl. No	Tender Fee	EMD/ Bid Security	Security Deposit	Sale of Tender Document	Last Date of Tender Submission	Tender opening date and time
1	Rs.500	Rs.25,000	Rs.50,000	To be downloaded from NISER website from 2.11.2017 to 19.11.2017	<b>20/11/2017 up to 02:00 pm</b>	To be intimated later

### General Specification of Ambulance (Air Conditioned):

- (1) Stretcher preferably foldable.
- (2) Seats for attendant/companion.
- (3) Oxygen cylinder cage with mask storage facility.
- (4) IV Bottle holding hook.
- (5) First Aid box.
- (6) Electric plug point.
- (7) Blinkers and Hooters.
- (8) Facility of drinking water.
- (9) Fan for the patient and proper cabin lights.
- (10) **Detailed technical specification for two ambulances: 1. One with basic Life support system and 2. One for transportation of patients is attached at Annexure – A and Annexure- B, respectively.**

Tenders are to be submitted along with prescribed Tender Form fee of Rs.500/- (non refundable) through Demand Draft, to be drawn in favour of Director, NISER, by stipulated date and time. Duly filled and sealed tenders are to be submitted to the A.O – III, Estate Management Section before the last date indicated above. The interested parties may remain present during opening of tenders. **The EMD amount (refundable) as indicated above shall be submitted along with the Bid through demand Draft drawn in favour of Director, NISER. In the event of non submission of tender fee and EMD (through separate DDs) the Bid is liable to be rejected.**

**Late or incomplete tenders are liable to be rejected. The envelope containing the Bid (Both technical and financial) should be superscribed as Tender for Hiring of Ambulance Services.**

**General Terms and Conditions:-**

(1) The Ambulance set up must be registered not before the year of 2016 with specific make and model and must have valid permit.

(2) The Ambulance described above are required for 24X7 on monthly basis. The drivers/helpers deployed beyond normal duty hours should be compensated as per the Minimum Wages Act as notified by the Ministry of Labour from time to time by the contractor, without any additional financial burden on the institute. For that purpose, the drivers/helpers will be considered as employees of the contractor. NISER in no way shall be considered as a party to any dispute between the employee (Drivers/Helpers) and employer (Contractor/Firm/Agency). In case of the absence of the driver, the Agency has to immediately provide the substitute. If the Agency fails to provide the substitute of Driver/Ambulance, a penalty Rs 500/-per day shall be imposed.

3) The Agency will take care of Insurance of the Ambulance as well as of its driver at its own cost.

4) The driver running the Ambulance should have valid driving license issued by the Regional Transport Office (RTO) and the Ambulance should be registered with the competent authority. A Certificate to this effect should be provided. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Government from time to time. Original copies of Registration, Insurance of Vehicle & Driving License of driver must be produced before engagement of Vehicle.

**5) In case of requisition/seizure of the Ambulance by the RTO or any other Authorities, it will be the Agency's responsibility to get the Ambulance released and during such period of requisition/seizure, the Agency will have to arrange alternate Ambulance.**

6)The driver should have knowledge of vehicle mechanism so that he could attend minor repairs and should be well conversant with the roads and routes of Bhubaneswar, Khurda, Jatni, Arugul and adjacent areas.

7) The driver deployed should not be below 18 years. In case of violation, the contract may be terminated by the institute.

8) The driver must observe all etiquette and protocol while performing the duty. He must be neatly dressed, should wear **proper uniform** to be decided by the institute at the time of engagement for which no extra payment will be provided and must carry a mobile phone in working condition, for which no separate payment shall be made by the Institute. The Agency at its own cost, should provide a mobile phone to all its drivers engaged to this institute.

**9) A log book has to be maintained making all the entries of the movements of the Ambulance on duty by the Medical Centre of NISER, Jatni.**

10) Driver selected by the agency will be assessed by the institute before his engagement is finalized.

11) The agency shall be responsible for any thefts/burglary/damage caused to the Students/Employees/Guest of the institute travelling in the Ambulance. The compensation arising out of such activities shall be borne by the Agency.

12) All Maintenance servicing of the Ambulance should be done by the Agency at its own cost. The interior and the exterior conditions of the Ambulance should be well maintained. Routine Maintenance/servicing of the vehicles should be done by the Agency once in a month at its own cost.

13) Wherever applicable, the institute will provide Diesel/Petrol, Engine Oil, Water and Air for the Vehicle and will be reimbursed on actual basis production of receipts/bills. The bills shall be submitted to the institute on monthly basis for payment/reimbursement along with copy of the Log Book, duly attested by the authorised signatory of the Medical Centre, NISER. All periodic and regular maintenance cost will be borne by the Agency.

14) In case of break down, the Agency will be responsible for repair and maintenance of the Ambulance and will arrange alternate Ambulance within one hour, Institute will not pay any type of compensation for maintenance of the Ambulance.

15) Total breakdown period excluding routine maintenance in a year should not exceed 12 days.

16) If the Ambulance is hypothecated to a Bank or any Financial Institute, the Hiring Agency has to produce concurrence of the Bank/Financial Institute.

17) The Agency shall be abided by all statutory laws, rules and regulation of the state Govt. / Central Govt. as per jurisdiction.

18) No manpower should be engaged exclusively for this contract; when the contract terminates there shall be no physical or moral pressure on the institute, on grounds of person displaced from job. The institute shall not entertain such claim.

19) The vehicle can be de-hired giving prior notice of one month considering the requirement of the institute for which no payment will be made by the institute. In case of unsatisfactory services the work order of the Agency may be terminated giving one week's notice.

20) The contract cannot be outsourced to third party.

21) **Arbitration:**In case of any dispute or difference arising out of or in connection with the tender conditions / job order and contract, the Institute and the contractor will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the institute.

22) The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.

23)**Jurisdiction:** The court at Bhubaneswar alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / Contract.

24) **Force Majeure:**if at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc. Which may prevent either party to discharge his obligation, the affected party shall promptly notify the other party about the happening of such an event. Neither party shall be reason of such event be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to if any or seven days. Whichever is more, either party may at its option terminated the contract.

**GENERAL INFORMATION ABOUT THE TENDERER**

1	Name of the Tenderer:-	
2	Registered Address of the company:  Address :- Tel:- E-mail:-	
3	Office Address:-  E-Mail: - Website:-	
4	Contact Person:- Designation:- Mobile /Phone No:- Telephone No:- E-mail:-	
5	Key Personnel: (Chairman/Managing Director/Managing Partner etc)	
6	Registration No. & Date of in Corporation of Company	
7	Principal Place of Business	
8	Act/Rule under which the firm was registered	
9	Type of Company  (Limited, Pvt. Ltd, Partnership, Proprietary, PSU, etc.)	
10	Turn Over of the company 2012-13 2013-14 2014-15 2015-16 2016-17	

Seal and Signature of the authorised signatory of the firm

**FINANCIAL BID**  
(Please quote your rate)

Sl No.	Vehicle* Type	* Tata Winger/ Traveller/ Any other type (please mention make)	Year of Manufacture	Fuel used in Ambulance (Average-Mileage per ltr of fuel)	Monthly Charges/ Rental of Ambulance including Driver on 24 hours basis and maximum upto 1000-k.m per Month	Rate per KM if More than 1000-Km per Month	Remarks
1	Ambulance with basic life support system, A/c (Annex.A) Please mention the make						
2	Ambulance Transport of patients A/c (Annex.B) <u>Please mention the make as mentioned at Annex.B</u>						

\*Bidders are at their liberty to quote for any types of vehicle. The make name is only indicative in nature. The technical requirements for two types of Ambulances are given at Annexure-A and Annexure-B.

**List of documents enclosed:**

- 1
- 2
- 3
- 4
- 5
- 6

**Note:**

Rates quoted by the Tenderer, should be all inclusive and he shall borne all the expenditure to be incurred on Ambulance.

Date:

Signature & Seal of the  
Tenderer

Place:

Full Name of the Tenderer

**GENERAL AND TECHNICAL SPECIFICATION FOR BASIC LIFE SUPPORT AMBULANCE**

1	<b>Emission Norms</b>	Bharat Stage III and Above
2	<b>Engine Capacity in CC</b>	Minimum of 2000 – 3000 CC
3	<b>Maximum Power in HP</b>	75-100 HP
4	<b>Torque in MM</b>	Above 200 MM
5	<b>Wheel base in MM</b>	Minimum of 3200 MM
6	<b>Fuel Tank capacity</b>	To cover a minimum of 400 KM without refuelling
7	<b>Payload Capacity</b>	Minimum 1100 Kg

**VEHICLE BODY DIMENSION :**

8	<b>Overall length in mm</b>	Above 4900 mm
9	<b>Overall width in mm</b>	Above 1900 mm
10	<b>Overall height in mm</b>	Above 2200 mm
11	<b>Ground clearance in mm</b>	Above 200 mm

**PATIENT COMPARTMENT DIMENSIONS (TO BE SEPARATED FROM DRIVER CABIN/ OPEN ABLE****GLASS WINDOW IN BETWEEN) :**

12	<b>Length in mm</b>	Minimum 2755
13	<b>Width in mm</b>	Minimum 1650
14	<b>Height in mm</b>	Minimum 1800
15	<b>Air Condition</b>	Yes
16	<b>Minimum Seating capacity</b>	Patient + 7
17	<b>Other specifications</b>	As prescribed by Automotive Research Association of India (ARAI) and prescribed government norms, from time to time for running of basic life support ambulances

**OTHER STANDARD EQUIPMENTS/ ACCESSORIES :**

18	<b>Stretcher</b>	Foldable stretcher cum trolley
19	<b>Foldable Carrying Chair</b>	Wheel Chair
20	<b>Medicine Cabinet</b>	Inbuilt
21	<b>Oxygen</b>	Oxygen cylinder cage with filled oxygen cylinder, flow meter, humidifier with separate mask of adult and paediatric. The ambulance service provider should obtain the explosive certificate for oxygen cylinder. The oxygen level as per standard and permissible limit has to be maintained by the service provider at his/her own cost.
22	<b>IV Hook</b>	Atleast at three locations on roof top plus one additional on side wall, inside the patient compartment/ cubicle
23	<b>Suction apparatus</b>	Electronic Suction Aspirator along with a manual suction machine
24	<b>Electrical socket</b>	There must be two Indian Standard AC electrical sockets inside the patient compartment for connecting AC electrical gadgets
25	<b>Patient compartment illumination</b>	Atleast two points on top roof
26	<b>Warning Lights</b>	Roof mounted as per ARAI specifications. Should have revolving flashers and light indicating emergency while transferring seriously ill patients
27	<b>Public address system</b>	Yes. Atleast of 100 Watt
28	<b>Siren</b>	High intensity roof mounted to draw public attention to make way in high density traffic
29	<b>Exterior design/painting</b>	As per standard guidelines and specifications issued by ARAI and Govt. of India guidelines issued from time to time for Ambulances
30	<b>Seats for attendants</b>	As specified at Sl. No.15, and should include at least one seat for medical attendant in the patient compartment
31	<b>Washbasin</b>	Yes, Stainless steel wash basin inside patient compartment
32	<b>Dustbins</b>	Yes, Concealed portable dustbins for waste disposal inside the patient compartment/ cubicle or any other suitable locations
33	<b>Fire extinguisher</b>	Yes, Portable Fire Extinguishers should be provided both at the Driver compartment and also inside the patient compartment.

**GENERAL AND TECHNICAL SPECIFICATION FOR PATIENT TRANSPORT AMBULANCE**

1	<b>Emission Norms</b>	Bharat Stage III and Above
2	<b>Engine Capacity in CC</b>	Minimum of 796 - 1196 CC
3	<b>Maximum Power in HP</b>	34 - 75 HP
4	<b>Torque in MM</b>	Above 50 MM
5	<b>Wheel base in MM</b>	Minimum of 1840 MM
6	<b>Fuel Tank capacity</b>	To cover a minimum of 300 KM without refuelling
7	<b>Payload Capacity</b>	Minimum 500 Kg

**VEHICLE BODY DIMENSION :**

8	<b>Overall length in mm</b>	3300 - 3700 mm
9	<b>Overall width in mm</b>	1400 - 1500 mm
10	<b>Overall height in mm</b>	1600 - 1800 mm
11	<b>Ground clearance in mm</b>	Minimum of 160 mm

**OTHER STANDARD EQUIPMENTS/ ACCESSORIES :**

12	<b>Air Condition</b>	Yes
13	<b>Minimum Seating capacity</b>	Patient + 3
14	<b>Other specifications</b>	As prescribed by Automotive Research Association of India (ARAI) and prescribed government norms, from time to time for running of patient transport ambulances
15	<b>Stretcher</b>	Yes, Foldable stretcher
16	<b>Foldable Carrying Chair</b>	Yes Foldable Wheel Chair
17	<b>Medicine Cabinet</b>	Inbuilt
18	<b>Oxygen</b>	Oxygen cylinder cage with filled oxygen cylinder, flow meter, humidifier with separate mask of adult and paediatric. The ambulance service provider should obtain the explosive certificate for oxygen cylinder. The oxygen level as per standard and permissible limit has to be maintained by the service provider at his/her own cost.
19	<b>IV Hook</b>	Atleast at three locations on roof top plus one additional on side wall, inside the patient compartment/ cubicle
20	<b>Patient compartment illumination</b>	Atleast two points on top roof
21	<b>Warning Lights</b>	Roof mounted as per ARAI specifications. Should have revolving flashers and light indicating emergency while transferring seriously ill patients
22	<b>Public address system</b>	Yes. Atleast of 100 Watt
23	<b>Siren</b>	High intensity roof mounted to draw public attention to make way in high density traffic
24	<b>Exterior design/painting</b>	As per standard guidelines and specifications issued by ARAI and Govt. of India guidelines issued from time to time for Ambulances
25	<b>Seats for attendants</b>	As specified at Sl. No.13,
26	<b>Fire extinguisher</b>	Yes, Portable Fire Extinguishers should be provided both at the Driver compartment and also inside the patient compartment.

**-END-**