



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
(परमाणु उर्जा विभाग, भारत सरकार का एक स्वयं शासित संस्थान)
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(AN AUTONOMOUS INSTITUTE UNDER DEPT. OF ATOMIC ENERGY, GOVT. OF INDIA)

Notice Inviting Tender No: -15/2017

**RATE CONTRACT OF CONSUMABLE ITEMS
2017-2018**

Tender Document Fee (Non-refundable) = Rs.500/-



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
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NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(AN AUTONOMOUS INSTITUTE UNDER DEPT. OF ATOMIC ENERGY, GOVT. OF INDIA)

NIT No. 15/2017

FOR ANNUAL RATE CONTRACT OF CONSUMABLES

Sealed tenders are invited on behalf of the Director, National Institute of Science Education and Research, Jatni from reputed authorized dealers/resellers for Rate Contract of the following consumable items for a period of One year.

<i>Sl. No.</i>	<i>Description</i>	<i>Specification</i>	<i>EMD in Rs.</i>
1.	Envelopes	As mentioned in tender document	5,000.00
2.	Files	As mentioned in tender document	5,000.00
3.	Rough pads	As mentioned in tender document	5,000.00
4.	Stationery items	As mentioned in tender document	10,000.00
5.	Toiletry items	As mentioned in tender document	10,000.00

ESTIMATED TOTAL COST OF THE ITEMS (Sl. No. 01-05) – RS.30 LAKHS

Parties registered with DAE/SSI/NSIC are exempted from paying EMD only. They need to pay only tender document fee of Rs.500.00 (Non- refundable)

Interested parties may collect the tender documents containing the prescribed Tender Form and terms and conditions, list of items & specifications of each item from the Dy. Controller of Accounts, NISER on payment of Rs.500.00 (Non refundable) in cash up to **04.08.2017** during all working days between 10.00 a.m to 4.00 p.m. The tender, complete in all respects should be submitted upto 5.30 p.m. on **08.08.2017** which shall be opened on **09.08.2017 at 02.30 p.m.** in the presence of parties.

Interested parties may quote for any group of items or all items with requisite amount of EMD indicated against each item. The parties, who have already submitted the EMD, may not need to submit the EMD again.

Detail tender document can also be downloaded from the NISER web-site address – <http://www.niser.ac.in>. Bidders who submit the form downloaded from the website must attach Demand Draft of requisite amount (cost of tender document) with their bid prepared in favour of the Finance Officer, NISER, Bhubaneswar.

NISER reserves the right to accept or reject any or all the Tenders without assigning any reason thereof.

**Stores & Purchase Officer
NISER**



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
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NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
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TENDER DOCUMENT

Sealed tenders are invited on behalf of the Director, National Institute of Science Education and Research, Bhubaneswar from reputed authorized dealers/resellers for Rate Contract of the following consumable items for a period of One year.

<i>Sl. No.</i>	<i>Description</i>	<i>Specification</i>	<i>EMD in Rs.</i>
1.	Envelopes	As mentioned in tender document	5,000.00
2.	Files	As mentioned in tender document	5,000.00
3.	Rough pads	As mentioned in tender document	5,000.00
4.	Stationery items	As mentioned in tender document	10,000.00
5.	Toiletry items	As mentioned in tender document	10,000.00

The tender document consists of the following.

The sealed envelope containing “Vendor Evaluation Form” & “Terms and Conditions” and “Financial Bid” on prescribed tender document purchased from the NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR should reach **on or before 08.08.2017 upto 5.30 p.m. otherwise the tender will not be accepted.**

The sealed envelope of the bidders containing “Vendor Evaluation Form” & “Terms and Conditions” and “Financial Bid” shall be opened on **09.08.2017 at 02.30 p.m.** One representative of each vendor may participate at the time of opening of the bids.

**Stores & Purchase Officer
NISER**

TERMS & CONDITIONS
FOR RATE CONTRACT OF CONSUMABLES – 2017-2018
FOR
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, JATNI

1. Sealed tenders are invited for RATE CONTRACT OF CONSUMABLES in the National Institute of Science Education and Research.
2. **Interested parties who fulfill the following criteria are only eligible for purchase contract.**
 - (a) **Registered GST No.** – attach self attested certificate
 - (b) **Must have registered shop/office/showroom.** – attach self attested certificate
 - (c) **Must have turnover of more than Rs.15.00 lakhs.** – attached balance sheet certified by Chartered Accountant
3. The earnest money deposit indicated against above items should be enclosed along with the terms & conditions duly signed and stamped in the form of Account Payee Bank Draft payable on any branch of Nationalized/Schedule Bank at **Bhubaneswar/Jatni** in favour of “**Finance Officer, National Institute of Science Education and Research, Jatni**” in a separate sealed envelope. All tenders submitted without requisite amount of earnest money shall be rejected.
4. Quotations received late and incomplete will not be considered. The tenderer should sign and stamp each page of the tender document.
5. The parties are requested to indicate No. and Date of this tender notice on top of the sealed envelope. Parties should also put page no. on each page of their offer submitted against this tender.
6. The sealed envelope containing "Terms & Conditions" and "Financial Bid" on prescribed tender document of the NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH should reach the Stores & Purchase Officer, National Institute of Science Education and Research, Jatni on or before **08.08.2017 up to 5:30 p.m.** otherwise the tender will not be accepted.
7. **The sealed envelope of the bidders containing "Terms & Conditions" & "Financial Bid" shall be opened on 09.08.2017 at 2.30 p.m.**
8. **For further information/clarification in this respect, please contact Stores & Purchase Officer, NISER during working hours on e-mail: dsrivastava@niser.ac.in / spo@niser.ac.in**
9. The bids submitted by the vendors should be valid till the expiry of the contract, from the date of the opening of the tender.
10. All the items to be supplied should be new, of good quality and standard. No deviation in the make/specification will be allowed during contract period.
11. **If required, sample of the items can be asked for and those items will be finalized on the basis of samples.**
12. **The parties are requested to submit the sample for non standard items to analyze their quality.**
13. **In case of rates quoted more than MRP of any item even if they are lowest will be rejected. .**
14. **No increase in rates will be allowed during the contract period due to any reason after opening the bids.** However, if there is any fall in the prices the same shall be passed on to NISER. In case GST is reduced or increased subsequently by the Govt. at the time of placement of the purchase order or delivery, then the same will be adjusted by either party on production of requisite proof.
15. **Delivery should be executed within 15 days** from the date of order. Order will be placed as per requirement during the period of contract.

16. NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH reserves the right to cancel the total/part purchase order, if the delivery gets delayed more than 05 days from the stipulated period of 15 days given in the purchase order.
17. All the documents required should be submitted along with the financial bid of the tender only.
18. **Printed conditions of the vendor submitted with the tender will not be binding on NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH.**
19. The documents containing bids shall be free from overwriting and corrections. However, alterations, if any, in the tender should be **attested properly by the bidder**, failing which the tender is liable to be rejected.
20. **NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH** will not be responsible for any delay in obtaining the tender document by the vendor from NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH or submission of the completed tender document to **NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH.**
21. Tender not conforming to any or all the above terms and conditions will be rejected.
22. Incomplete tenders are liable to be rejected.
23. NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH reserves the right to reject any or all the tenders without assigning any reason whatsoever. NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH would not be under any obligation to give any clarifications to those vendors whose tenders have been rejected. The decision of Director, NISER is final and binding in case of any dispute arising out of this contract between both the parties.
24. **The prices quoted should be excluding GST. Basic price should include packing, forwarding and transportation charges up to NISER, Jatni Campus. GST percentage should be mentioned separately quoting HSN Code.** NISER will not provide any facility to send the material from Bhubaneswar city to its own campus located at Jatni.
25. Please provide GST No. allotted by the concerned authorities in your quotation. Please provide copy of PAN no.
26. Payment for the items to be supplied by the vendor against the purchase order shall be made by NISER as follows:
 - a. 100% after supply and approval as per purchase order and physically verified by the competent authority.
 - b. Payment shall be released on receipt of the original bills in duplicate complete in all respects.
27. **Penalty for delayed Services /LD:** As time is the essence of the contract, delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the bidder will forfeit EMD and also LD clause will be applicable /enforced. If the supplier fails to Supply the items as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier. NISER reserves the right to cancel the order in case the delay is more than 30 days, and penalties, if any, will be deducted from the Security Deposit.
28. **Period of validity of bids:** Bids shall be valid till period of Rate Contract from the date of opening the Financial bid. NISER may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. The bidder is free not to accept such request without forfeiting the EMD. A bidder agreeing to the request for extension will not be permitted to modify his bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections.
29. **AWARD OF CONTRACT:** NISER shall award the rate contract to the lowest eligible bidders only.
30. **Purchaser's Right to vary Quantities at the time of Award:** NISER reserves the right at the time of

award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements without any change in price or other terms and conditions.

31. Decision of the Director, NISER will be final and binding in all matters relating to this contract.

32. All disputes are subject to Bhubaneswar jurisdiction only.

(Deepak Srivastava)
Stores & Purchase Officer

DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 32. This is also certified that I/We/our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)

**VENDOR EVALUATION FORM FOR RATE CONTRACT OF CONSUMABLES
FOR
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI.**

1.	Name of the Supplier	
2.	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3.	Are you a manufacturer or dealer/reseller	
4.	Name & details of the company for which you are authorized dealer/distributor	
5.(a)	Annual turnover in last 3 financial years in Rs.Lakhs. (Please attach IT statement) (i) year 2013-2014 (ii) year 2014-2015 (iii) year 2015-2016	
5.(b)	Trade Tax / Sales Tax Registration no. with Place	
5.(c)	GST No. (with copy of certificate)	
5 (d)	Copy of PAN No. with place	

**FINANCIAL BID FOR THE SUPPLY OF
ENVELOPES
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI**

S.L No.	Description of items	Rate for following Qty	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	Envelopes White with screen printing of Institute Name, Address & Logo. Paper Quality: Sunshine 120 GSM					
a)	Size: 11" x 5" – Big	100				
b)	Size: 11" x 5" – Window	100				
c)	Size: 9" x 4" – Medium	100				
d)	Size: 6" x 4" – Small	100				
e)	Size: 9" x 4" – Window	100				
f)	Size: 10" x 8" – A5	100				
2.	Envelops White					
a)	Size: 9" x 4" – Plain	100				
b)	Size: 11" x 5" – Plain	100				
3.	Envelopes Brown -120GSM (Laminated inside) with address & NISER Logo					
a)	Size: 11" x 5" – Big	100				
b)	Size: 9" x 4" – Medium	100				
c)	Size: 6" x 4" – Small	100				
d)	Size: 9" x 4" – Window	100				
4.	Cloth Envelope -120 GSM with Institute name and logo					
a)	Size: 10" x 8" – A5	100				
b)	Size: 11" x 5" – Medium	100				
c)	Size: 12" x 10" – A4	100				
d)	Size: 18" x 12" – A3	100				

NOTE: Please quote minimum supply quantity of above for which order to be placed

**FINANCIAL BID FOR THE SUPPLY OF
OFFICE FILES
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, JATNI.**

S. No.	Description of items	Rate for following Qty.	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the Manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	Cobra file As per our sample with institute's name , address (bilingual) and logo to be printed by screen printing (31.5 kg card) (sample can be seen on any working day in stores NISER)	Per 100 Pcs.				
2.	Tag file with 2 holes As per our sample with institute's name , address (bilingual) and logo to be printed by screen printing (18 kg card) (sample can be seen on any working day in stores NISER)	Per 100 Pcs.				
3.	Cover file (Inner side cotton cloth paste) With address & logo as per sample (Sample can be seen on any working day in Stores, NISER)	Per 100 Pcs.				
4.	Arch file With address & logo as per sample (Sample can be seen on any working day in Stores, NISER)	Per 100 Pcs.				

**FINANCIAL BID FOR THE SUPPLY OF
PHOTOCOPIER PAPER
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI**

SL. No.	Description of items	Rate for following Qty.	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the Manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	Photocopier paper – white Size: A4 Quality: 75 gsm Make: Jk copier	REAM				
2.	Photocopier paper – Colour Size – A4 Quality –75 gsm Make : JK Copier	REAM				
3.	Photocopier paper – white Size: A3 Quality: 75 gsm Make: JK Copier	REAM				
4.	Photocopier paper – white Size: Legal Quality: 75 gsm Make: JK Copier	REAM				
5.	Photocopier paper – white Size: FS Quality: 75 gsm Make: JK Copier	REAM				

**FINANCIAL BID FOR THE SUPPLY OF
ROUGH PADS
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI CAMPUS**

SL. No.	Description of items	Rate for following Qty.	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the Manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	SPIRAL NOTE BOOK – PLAIN PAPER – 70 gsm, Jk photocopier paper white colour. COVER – light green card sheet with printing of Institute’s name & logo. BACK – plain light green card sheet SIZE – A4 Page – 200 SPIRAL – thick with properly rounded. (As per sample)	NO.				
2.	SPIRAL NOTE BOOK – RULED PAPER – 70 gsm, Jk photocopier paper white colour. COVER – light green card sheet with printing of Institute’s name & logo. BACK – plain light green card sheet SIZE – A4 Page – 200 SPIRAL – thick with properly rounded. (As per sample)	NO.				
3.	WRITING PAD – Plain (with Institute name & logo) Paper: Orient 70 gsm Page : 200 page Size – A4 (As per sample)	NO.				
4.	WRITING PAD – Ruled (with Institute name & logo) Paper: Orient 70 gsm Page : 200 page Size – A4 (As per sample)	NO.				
5.	Letter Head – Director - Registrar - NISER - Institute & others Executive Bond, 100 Gsm, A4 size (As per sample)	PAD				
6.	Continuation sheet – Director - Registrar - NISER - Institute	PAD				
7.	Note Sheet pad – 100 pages (Blue sheet foolscap size) Executive Bond, 100 Gsm	PAD				
8.	Question & Answer sheet (as per sample)	SHEET				

SL No.	Description of items	Rate for following Qty.	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc)	Name of the Manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
9.	Additional sheet (as per sample)	SHEET				
10.	Registration Card (as per sample)	No.				
11.	A4 paper Royal Executive Bond, 100 gsm	Pkt				
12.	Note book – plain (with address & logo) Size – 7” x 10” (B5 size), 100 pages, 70 GSM, Jk bond paper white colour	No.				
13.	Note book – Ruled (with address & logo) Size – 7” x 10” (B5 size), 100 pages, 70 GSM, Jk bond paper white colour	No.				
14.	Note book – Ruled (with address & logo) Size – 7” x 10” (B5 size), 25 pages, 70 GSM, JK bond paper white colour	No.				
15	Bank Payment Voucher , NISER (as per sample), 100 Sheets	No.				
16.	Bank Payment Voucher, NISER (R & D) (as per sample), 100 Sheets	No.				
17.	Cash Payment Voucher , NISER (as per sample), 100 Sheets	No.				
18.	Cash Payment Voucher , NISER (R & D) (as per sample), 100 Sheets	No.				
19.	Money Receipt Book (NISER), as per sample, 100 Sheets	No.				
20.	Money Receipt Book (NEST)), as per sample, 100 Sheets	No.				
21.	Medical Reimbursement form (A3 size) , as per sample	No.				
22.	Material Issue Slip Book , as per sample	No.				
23.	Vehicle Log Book , as per sample	No.				
24	Peon book, as per sample	No.				
25.	Attendance Sheet , as per sample	No.				
26.	Gate Pass Book , as per sample	No.				

SL No.	Description of items	Rate for following Qty.	Please put correct value of Qty for your quoted products i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each	Name of the Manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
27	Asset Register, as per sample	No.				
28	Despatch Register (with Institute address and logo, as per sample 250 Sheets)	No.				
29	Leave Register – 30 pages	Each				
30	Letter Receipt Register – (with Institute address and logo, as per sample 250 Sheets)	Each				

**FINANCIAL BID FOR THE SUPPLY OF STATIONERY ITEMS
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI CAMPUS**

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	Pen - Add gel	Each				
2.	Pen Add- Gel (Achiever)	Each				
3.	Pen – Gel (any brand within Rs.10/-)	Each				
4.	Ball pen Use & Throw	Each				
5.	Ball Pen – Reynold 045	Each				
6.	Jetter Refill (Blue/Black)	Each				
7.	Roller ball Refill (Blue/Black)	Each				
8.	Cello fine grip pen	Each				
9.	Montex mega top	Each				
10.	Alpin bell /Alpin T quality	Per pkt				
11.	Attendance register – 30 pages	Each				
12.	Binder clips – 19 mm – solo/Oddy	Pkt				
13.	Binder clips – 25 mm – solo/Oddy	Pkt				
14.	Binder clips – 32 mm – solo/Oddy	Pkt				
15.	Binder clips – 41 mm – solo/Oddy	Pkt				
16.	Binding thread	Roll				
17.	Carbon paper – kores black 503	Per pkt				
18.	Carbon paper – kores blue saphire	Per pkt				
19.	DVD (Moser bear / Sony)	Each				
20.	CD (Moser bear / Sony)	No.				
21.	Drawing pin / board pin – big (plastic head)	Per pkt				
22.	Drawing pin / board pin – small (plastic head)	Per pkt				
23.	Duster for black board – good quality	Each				
24.	Duster for white board	Each				
25.	Eraser non dust – apsara	Each				

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
26.	Eraser non dust – natraj	Each				
27.	Eraz-ex – kores 15 ml	Each				
28.	Eraz-ex – pen	Each				
29.	Fevicol tube 30 gms	Each				
30.	Glue stick – big –	Each				
31.	Glue stick -medium (Fevistick)	Each				
32.	Gum bottle 150 ml – camel	Each				
33.	Magnetic duster	Each				
34.	Channel stick file	Pcs				
35.	Channel stick	Pcs				
36.	Highlighter – luxor	Each				
37.	Highlighter – luxor (pen type) – yellow	Each				
38.	James clip plastic 26 mm – small (100 nos.) Office	Box				
39.	James clip plastic 26 mm – small (50 nos.) Office	Box				
40.	James clip plastic 35 mm – big (100 nos.) Office	Box				
41.	James clip plastic 35 mm – big (50 nos.) Office	Box				
42.	James clip steel – big / medium/small (50 nos.)	Box				
43.	L-folder plastic – white (with flap)/Solo or equivalent	Each				
44.	L-folder plastic white – solo / equivalent	Each				
45.	Plastic Folder – Bottom	Each				
46.	Office call bell make – sharp	Each				
47.	Paper & file tray – 3 pcs set (tr 113) – solo	Each				
48.	Paper knife – nataraj	Each				
49.	Paper scissor – 005 gem	Each				

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
50.	Paper scissor – 10 gem	Each				
51.	Paper scissor (soft grip 150mm) – corporate	Each				
52.	Paper tray plastic for keeping files (single)	Each				
53.	Paper weight – glass	Each				
54.	Pen / pencil holder plastic (tumbler)	Each				
55.	Pencil – apsara hb / Camlin	Per pkt				
56.	Permanent marker – thick Luxor/Camel	Each				
57.	Permanent marker - pointed (Luxor/Camel)	Set				
58.	Plastic clip – omega	Each				
59.	Glass (Tumbler)	Each				
60.	Laminator Sheet, Size : A4	Each				
61.	Poker – national	Each				
62.	Punching m/c (single) – kangaroo – SHP20	Each				
63.	Punching m/c big DP 800, Kangaroo	Each				
64.	Punching m/c no. Dp 480 – kangaroo	Each				
65.	Double punching (Medium), DP-500, Kangaroo make	Each				
66.	Register deluxe – about 400 pages	Each				
67.	Register deluxe – about 144 pages	Each				
68.	Register deluxe – about 192 pages	Each				
69.	Register deluxe – about 288 pages	Each				
70.	Register deluxe – about 500 pages	Each				
71.	Register ordinary – about 50 pages	Each				

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
72.	Scale – s.s. 12” – classic	Each				
73.	Scale plastic 12” – camel	Each				
74.	Sharpener – natraj / apsara	Each				
75.	Sketch pen black/Blue/Green/Red –	Per pcs				
76.	Sketch pen set – luxor	Per pkt				
77.	Sketch pen thick and big – luxor	Per pkt				
78.	Sponge damper – trio club	Each				
79.	STAMP PAD (110 x 70 MM) MEDIUM – CAMEL	Each				
80.	Stamp pad (160 x 97 mm) big – camel	Each				
81.	Stamp pad ink – camel – 30 ml	Each				
82.	Stapler 10 d – kangaroo (HD-10D)	Each				
83.	STAPLER 23x17 – KANGAROO	Each				
84.	Stapler hp-45 – kangaroo	Each				
85.	Stapler pin 10 - kangaroo	Box				
86.	Stapler pin 23/17 kores	Per pkt				
87.	Stapler pin 23/17 metro	Per pkt				
88.	Stapler pin 24/6 – kores	Per pkt				
89.	Glossy paper 100 GSM, Desmart/Oddy	Per sheet				
90.	Glossy paper 150 GSM, Desmart/Oddy	Per sheet				
91.	Glossy paper 225 GSM, Desmart/Oddy	Per sheet				
92.	Glass cover	Per pkt				

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
93.	STICKY PAD YELLOW 2"x1.5" – (3M only)	Each				
94.	STICKY PAD YELLOW 3"x2" – (3M only)	Each				
95.	STICKY PAD YELLOW 3"x3" – (3M only)	Each				
96.	STICKY PAD (Multi Colour) (3M only)	Each				
97.	Rubber Band - Big	Pkt.				
98.	Rubber band - small	pkt				
99.	Tag green – good quality	Per bndl.				
100.	Tag white – good quality of cotton thread	Per bndl.				
101.	Cello Tape brown – 1"	Each				
102.	Cello Tape brown – 2"	Each				
103.	Tape dispenser 1" big – Omega/Corporate	Each				
104.	Tape dispenser ½" small – omega	Each				
105.	Tape transparent – 1" – corporate/Amkette/Eavi	Each				
106.	Tape transparent – ½" – corporate	Each				
107.	Tape transparent – 2" – corporate	Each				
108.	Transparency film Make – Oddy 100 sheets A4 size (210mm x 297 mm)	Per pkt				
109.	White board marker - Luxor/Camel	Each				
110.	Plastic water jug (transparent) Plastic should be food grade	Per piece				

Sl. No.	Description of Items	Rate for Following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
111.	Key ring	Per pc.				
112.	Key purse	Per pc.				
113.	Visiting card holder (Trio/equivalent)	Per pc.				
114.	Plastic protector sheet	Per pc.				
115.	Calculator scientific 12 digit (Casio / Orpat)	Per pc.				
116.	Calculator normal 12 digit (Casio DJ-120T / Orpat)	Per pc.				
117.	cell – 9v make: dura/leakproof	No.				
118.	cell (pencil) long life make: eveready/leakproof	No.				
119.	cell (pencil) long life make: nippo/leakproof	No.				
120.	cell (pencil) long life make: novino/leakproof	No.				
121.	cell AAA make: dura/leakproof	No.				
122.	cell AAA make: eveready/leakproof	No.				
123.	cell big long life make: eveready/leakproof	No.				
124.	cell big long life make: nippo/leakproof/leakproof	No.				
125.	cell big long life make: novino/leakproof	No.				
126.	cell medium long life make: eveready/leakproof	No.				
127.	cell medium long life make: nippo/leakproof	No.				
128.	cell medium long life make: novino/leakproof	No.				
129.	Executive file (as per sample)	No.				
130.	Graph paper (A4 size)	Pkt				
131.	Executive Note Pad Plastic Cover with Spiral binding Solo / Wonder	No.				
NOTE: Where ever applicable please mention the brand name and Qty for which the price has been quoted						

**FINANCIAL BID FOR THE SUPPLY OF
TOILETRY ITEMS
FOR NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH,
JATNI**

Sl. No.	Description of Items	Rate for following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/ Pc/inches/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding and transportation charges) in INR	GST (%)
1.	Air freshener – odonil	No.				
2.	All out liquid (Refill)	No.				
3.	All out Complete Set	No.				
4.	Bucket plastic – 16 ltr.	No.				
5.	Bucket plastic – 20 ltr.	No.				
6.	Colin bottle - 500 ml	No.				
7.	Dettol liquid soap – 01 ltr.	Ltr.				
8.	Dettol liquid soap with pump – 250 ml	No.				
9.	Dustbin (plastic) – polyset (15-16 ltrs)	No.				
10.	Dustbin big with lifting cover (plastic) – polyset (15-16 ltrs)	No.				
11.	Duster Cloth big for floor cleaning – 36x36 inch	No.				
12.	Duster Cloth – Yellow, As per sample	No.				
13.	Dust go set	No.				
14.	Spider Brush (Jala Jhadu)	No.				
15.	Mug plastic – 1 ltr.	No.				
16.	Mug plastic - 1.5 ltr.	No.				
17.	Naphthalene balls of std. Brand - 100 gms. Pack	Kg				
18.	Nariyal broom - wt.450 gms.	No.				
19.	Nariyal broom - wt.500 gms.	No.				
20.	Phenyl white (nimyle) – 01 ltr.	Ltr.				
21.	Phenyl white (nimyle) – 5 ltr	Ltr.				
22.	Phenyl white (nimyle) – 10 ltr	Ltr.				
23.	Phool broom make:gajraj	No.				
24.	Dustbin polythene bags (Small)	Pkt				
25.	Dustbin polythene bags (Medium)	Pkt				
26.	Dustbin polythene bags (Big)	Pkt				
27.	Scotch bright	No.				
28.	Room freshener (Brute premium)	No.				

Sl. No.	Description of Items	Rate for following Qty.	Please put correct value of Qty for your quoted Products. i.e. (No./Pkts/Pc/inc hes/Mtr/Ltr/gm/kg etc) against each quoted item	Name of the manufacturer	Unit Price (including packing, forwarding)	GST (%)
29.	Room Freshner (any brand)	No.				
30.	Dustbin – 30 liters with cover & handle	No.				
31.	Dustbin – 240 liters with cover & handle	No.				
32.	Dustbin – 50 liters with lid & handle	No.				
33.	Surf Excel powder – 500 gm / 01 kg.	Kg				
34.	Toilet brush with plastic handle as per sample lying in stores	No.				
35.	Toilet cleaner sani fresh – 500 ml	No.				
36.	Toilet roll – 48 mtr.	No.				
37.	Toilet roll – 84 mtr.	No.				
38.	Wiper big	No.				
39.	Wiper small	No.				
40.	Small towel (as per sample) – Bombay Dying	No.				
41.	Big towel (as per sample) , bombay dying - oversize	No.				
42.	Small towel (as per sample) – any other brand	No.				
43.	Wet & Dry mop EZE clean system (set) 50 cm	No.				
44.	Wet & Dry mop EZE clean system (set) 75 cm	No.				
45.	Wet & Dry mop EZE clean system (refill) - 50 cm	No.				
46.	Wet & Dry mop EZE clean system (refill) - 75 cm	No.				
47.	Bleaching power (1Kg.)	No.				
48.	Urinal cubes					
49.	Harpic – 500 ml					
50.	Sanitary gloves for house keeping (in pair)					

NOTE: Where ever applicable please mention the brand name and Qty for which the price has been quoted