



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
(परमाणु उर्जा विभाग, भारत सरकार का एक स्वयं शासित संस्थान)
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(AN AUTONOMOUS INSTITUTE UNDER DEPT. OF ATOMIC ENERGY, GOVT. OF INDIA)

TENDER DOCUMENTS

(NIT No. NISER/ IWD-CIVIL/Academic/2016/23)

Name of work: "Provision of Double Glass Aluminum Partition for Registrar & Finance Officer Room at Admin Building, NISER, Jatani."

I N D E X

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8.	C.P.W.D. and DAE specifications as updated.	Can be seen in the office of the Scientific Officer-D (Civil), NISER, Jatni.	

NOTE: Tenderer should confirm that they have received all the above papers. All the documents issued is to be returned duly signed by the tenderer while submitting his offer.

TENDER ISSUED TO:

M/s. _____

Telephone No. _____

SIGNATURE OF THE OFFICER ISSUING TENDER



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No. NISER/ IWD-CIVIL/Academic/2016/23

Dated: 08.12.2016

TENDER NOTICE

Sealed Quotations are invited on behalf of Director, NISER, for the work of “**Provision of Double Glass Aluminum Partition for Registrar & Finance Officer Room at Admin Building, NISER, Jatani**”

Estimated Cost	EMD	Performance Security	Security Deposit	Time of completion
Rs.1,16,973.00	Rs.2,340.00	@ 5% of tendered amount	A sum @ 5% of the gross amount of the bill shall be deducted from each running bill till the sum along with the sum already deposited as EMD amounts to Security Deposit @ 5% of the tendered amount of the work.	20 days from the date of receipt of acceptance letter/ submission of PG

Contractors of CPWD, MES, Railways and State PWDs and /or those who have worked for DAE or its Laboratories or Govt. / Semi Government Organizations and successfully carried out minimum One/Two/ Three similar works of 80%/60%/40% respectively of the estimated cost and above during last five years need apply with proof of fulfilling the above conditions along with photo copy of PAN CARD and up to date VAT clearance certificate. The proof of completed works should be in proper order mentioning the name of work, estimated cost, tendered amount, Gross value of work done, Date of commencement as per agreement & actual, date of completion as per agreement & actual and whether levied due to delay from the officer not below the rank of Executive Engineer (Civil).

Quotations are to be submitted in sealed envelope super scribing the name of the work and address of contractor, and date of opening. **Bidders are required to submit the tender cost fee separately of Rs.500/- (Non-refundable) by means of Demand Draft drawn in favor of Finance Officer, NISER payable at Bhubaneswar and the same should essentially be enclosed along with the Bid.** The completed tender paper along with photocopy of valid Registration Certificate, Up-to-date VAT Clearance Certificate, PAN Card, Work Completion Certificate and EMD in the shape of demand draft or pay order of a scheduled Bank and drawn in favor of the Finance Officer, NISER, Bhubaneswar-05 accompanied in a cover will be accepted up to **03.00 P.M. on 26.12.2016** and the same will be opened on **26.12.2016 at 3.30 P.M at Office of the Scientific Officer-D (Civil)**. Tender received without Earnest Money will be invalid and rejected. The Director, NISER, Bhubaneswar reserves the right to accept/ reject any/ all tenders without assigning any reason.

Sd/-
Registrar, NISER

To,

TERMS & CONDITIONS:-

1. The employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection. The tenderer shall give a list of both Gazetted and non-gazetted employee in DAE, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts officer or as an officer in the capacity of grades Scientific Officer/ "C" and above. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the DAE. Any breach of this condition by the contractor would render him liable to be barred from tendering in this organization.

No Engineer of gazetted rank or other gazetted officer employed in Engineering or Administrative duties in all Engineering Department of the Govt. of India is allowed to work as a contractor for a period of One year after his retirement from Government Services, without the previous permission of the Govt. of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Govt. of India as aforesaid before submission of the tender or engagement in the contractor's service.

A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner : Father, Mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's Son, Son's Son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.

2. Quotations submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
3. The tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
 - i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
 - ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.

- iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the tenderer shall be taken as correct and not the amount.
4. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
 5. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility to site, nature and extent of ground, working condition of site and locality including stacking of materials, conditions affecting accommodations and movement of labour, etc., required for the satisfactory execution of the work contract at his own cost.
 6. Earnest money will be forfeited if the contractors fail to commence the work as per letter of award.
 7. Except writing the rates and amount, the tenderer shall not write any conditions or make any changes, additions, alterations and modifications in the printed form of tender. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submit along with the tender.
 8. Security deposit will be released after successful completion of warranty period. Warranty period of the job should be for twelve months from the date of completion of the total work.
 9. COMPENSATION/ Contractor shall pay as compensation an amount equal to one per cent or such smaller amount as the Employer (whose decision in written shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncommenced or unfinished or due to quantity of work remains incomplete after the proper dates. Compensation paid shall not exceed ten per cent of the estimated cost of the work as shown in the agreement.
 10. Stores to be issued: - No material will be issued by the department. Contractor has to arrange cement and steel etc., of approved make for carrying out the work.
 11. Deduction of VAT at appropriate rate prescribe by the Govt. of payments will be made from their running and final bill on all works.
 12. All the mandatory testing charges will be borne by the contractor.
 13. Deduction of Income Tax as applicable under extant rules will be made from the running and final bill in all works.
 14. Item rates tenders showings percentage above or below are liable to be rejected.
 15. The Contractor shall have to make arrangements for storage required for the work and the laboratory will not take any responsibility for the same.
 16. Water will be supplied to the site of work and water charges @ 1% will be deducted from the Contractor's bill.
 17. The power will be supplied on request at one point within 50 meter of the building premises. The contractor shall install his own main switch, energy meter, cables, electric board/switch room etc of adequate capacity and of suitable type to receive, control and further distribute the power involved. The exact location and further details about the supply point will on receipt of the contractor's application be decided upon by the

Department, whose decision in the matter will be final and binding. The total final connected load and the anticipated maximum demand shall be furnished by the contractor about one month in advance of the actual initial requirement and for any addition in load subsequent to initial supply, atleast one week's notice from the date of submission of installation test report for the said additional load will be given. The electricity charges will be deducted from the contractor's bill as per actual meter reading.

18. At the time of starting the work the contractor has to submit the list of tools and plants brought to the site work. No items other than the list submitted will be allowed to be taken out of the site.
19. The work will be executed as per CPWD, DAE procedure of work and direction of Engineer-In-charge.
20. All the materials shall be tested and inspected in the presence of Department of their representative. Test certificates of all components shall be made available for approval of the Department.
21. No materials/equipment shall be shipped to site unless it is inspected, tested and certified for acceptance by the Department or their representative at factory as per latest additions IS, BS and other applicable standards.

Registrar, NISER

Completed works done by the Contractor:

Give list of works minimum 3 completed satisfactorily in last Seven years which were near to tender amount for which tender is being given by the contractor.

Name of works	Location of site	Value of Work	Name or organization, Executive Engineer under whom is done.

N.B:- The work order copy and completion certificates from the firm may be attached.

SIGNATURE OF THE TENDERER



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Name of work: Provision of Double Glass Aluminum Partition for Registrar & Finance Officer Room at Admin Building, NISER, Jatani.

SCHEDULE OF QUANTITIES

Sl. No	Description	Qty.	Unit	Rate	Amount
1.	<p>Providing and fixing aluminum work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminum sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminum snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately): For fixed portion. Anodized aluminum (anodized transparent or dyed to required shade according to IS: 1868, Minimum anodic coating of grade AC 15).</p> <p>Rate in Words:-</p>	198.40	Kg.		
2.	<p>Providing and fixing glazing in aluminum door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of Engineer-in- Charge. (Cost of aluminum snap beading shall be paid in basic item): With float glass panes of 5.5 mm thickness. (Double glazed with minimum 12mm gap between two layers of glass by providing glazing plate. The payment for glazing plate will be made on item No-1).</p> <p>Rate in Words:-</p>	45.00	Sq. M		

3.	Filling the gap in between aluminum frame & adjacent RCC / Brick / Stone work by providing weather silicon sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in- Charge complete Rate in Words:-	21.20	Meter		
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Total: Rs. _____

(Rupees _____ only)

(Total **Three** items only)

No. of Corrections :

No. of Over writings:

**Signature of tenderer
With date & address.**



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SUMMARY SHEET

1.	Brought forward from	Page No.08	Schedule of quantities:	Rs.
2.	From	Page No.09	-do-	Rs.
TOTAL				Rs. -----

(Rupees _____
_____) only.

C.O. to Page - 11: ABSTRACT OF COST Rs. _____

SIGNATURE OF THE TENDERER



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर

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ABSTRACT OF COST

COST BROUGHT FORWARD FROM PAGE 08 to 09

TOTAL COST: Rs.

(Rupees _____)
_____) only.

SIGNATURE OF THE TENDERER