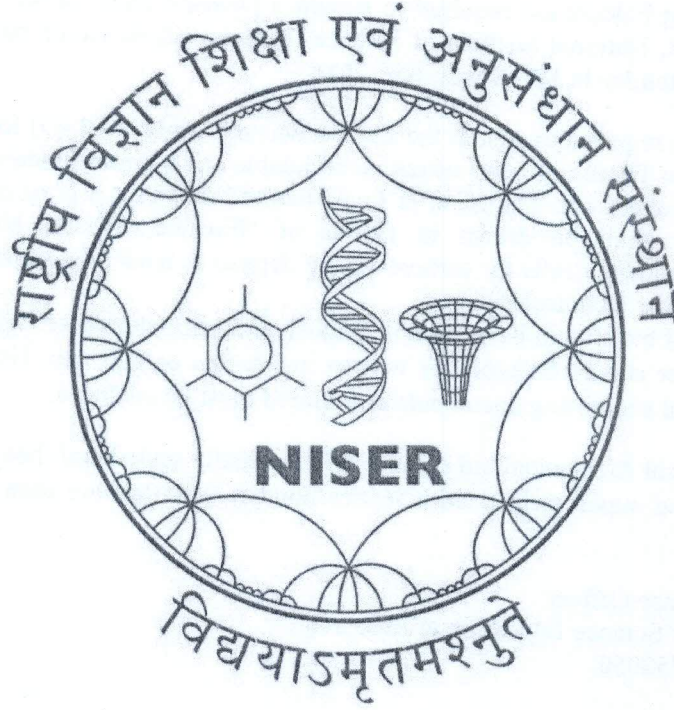


C-159-Tender freight forwarding-16-17

TENDER DOCUMENT
FOR
FREIGHT FORWARDING & CUSTOM CLEARANCE
(2016-2017)

TENDER NO. NIT-06 /2016-2017



NATIONAL INSTITUTE OF SCIENCE EDUCATION & RESEARCH
(An Autonomous Institute of Department of Atomic Energy)
PO: JATANI, KHURDA-752050 (Odisha)

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INTRODUCTION

National Institute of Science Education & Research (NISER) located at Jatni, Khurda (Odisha) has been established by the Department of Atomic Energy, Govt. of India.

The agency needs to be appointed for the consolidation of consignment(s) of Imports / Exports shipments from all over the world through Air, Sea, Cargo, Foreign / Indian Post office, Custom Clearance and Transportation upto Institute based on the requirement, initially for one year, further extendable, based on satisfactory completion of contract on every year, on contract basis. The tender document can be downloaded from the Institute website at URL Link: <http://www.niser.ac.in> bidders are required to submit a Demand Draft of Rs.1500/- in favour of FINANCE OFFICER, National Institute of Science Education & Research payable at Jatni. **The last date for sale of tender is 11th November, 2016.**

The tenderer shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 10,000/- (Rupees Ten Thousand only) which is refundable and a non-refundable tender fee for an amount of 1500/- (Rupees one Thousand & Five Hundred only) by way of demand drafts only. The demand drafts shall be drawn in favour of "Finance Officer, NISER" payable at Bhubaneswar. The demand drafts for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid.

Offer in the financial bid should be written in English and price should be written in both figures and words. The offer should be typed or written in ink pen or ball pen. Use of pencil will be ignored. The relevant supporting documents as required must be enclosed.

Envelopes of technical & financial bid should be individually sealed and then be placed in a third envelope, sealed and super scribed with tender number and the due date of submission and address to:

The Stores & Purchase Officer
National Institute of Science Education & Research
PO: Jatni, Khurda-752050
ODISHA

Sealed tender should reach to the Institute; latest by **15th November, 2016 at 05:30 PM** tender(s) received beyond last date of submission will be rejected. No tender will be entertained by E-mail or FAX.

At any time prior to the deadline for submission of bid, the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender document by amendment and it will published on the website.

The technical bid(s) will be opened on **16th November 2016 at 3:30 PM** in the Office of Stores & Purchase Officer in the presence of the tenderer(s) or their authorized representative(s) who are present at the scheduled time.

Date and time of the opening of the financial bid(s) will be decided after the technical bid(s) have been evaluated by the Institute. The financial bid(s) of only those tenderer(s) will be opened, who qualifies the technical evaluation, on the specified date and time. The date, time & place of opening of the financial bid(s) will be intimated in due course of time.

