MINUTES OF DISCUSSION ON 18TH MARCH 2020

1. Wardens and Dean Students reported that 94% of the students have vacated the hostels. Remaining will leave in a couple of days.

2. FIC-Housing mentioned: There are 54 PDF & PhD students who are staying in B and D type quarters, 13 have vacated. He is pursuing the remaining cases.

3. 18 PhD students in 6th or above years have requested to stay back to complete thesis and it was approved after they submitted the undertaking in proper format. This is as per the decision taken in the previous meetings.

4. All other requests for allowing to stay on campus submitted without any reasons were turned down.

5. Security officer was issued guidelines (see below).

6. Regular Masks, N95 masks, Hand sanitizers, Thermal scanners purchase procedure has been set in process on priority basis.

7. FIC-IWD reviewed the work ongoing in the campus with the chairperson of the schools and suggested to continue those work which are not in-and-around academic and administrative area. It turns out that 160 workers will be working. It was suggested that he ensures that none of them stay in the campus beyond work hours and he gets an undertaking from the agency employing them about their health condition.

8. Bus services were briefly discussed. More information needed from FIC-transport for the next meeting.

9. For staff and faculty attending office – Registrar, NISER has sent out a notice. It was suggested to follow the DopT guidelines: “The leave sanctioning authorities are advised to sanction leave whenever any request is made for self-quarantine as a precautionary measure.”

10. The contents of the Google forms for residents of NISER campus and for students was discussed and approved.

Guidelines to Security

1. Entry of suppliers of Zamato, swiggy, amazon etc and other external supply agency to campus is prohibited. The
collection of the orders with proper precaution can be done at the NISER main gate.

2. Security has been instructed to maintain a separate register for entries of people coming from Railway station and Airport. The details will be shared with the task force by the security officer every day. The entry in register should have at least the following information:
   (a) Name of person
   (b) Address and mobile number of the person
   (c) Purpose of visit
   (d) Name of person whom visiting in NISER campus
   (e) Starting Railway Station/Airport

3. NISER will provide thermal scanners for random check at the gate and if any issues report to Health Centre Doctor ASAP.

4. NISER will provide hand sanitizers to security guards at various places and they should offer to people to clean hands.

5. Any security staff with flu like symptoms should not be allocated any duty and should be asked to immediately seek medical advice.

6. As MSc and PhD students have left the campus, the Laboratories are mostly empty large fraction of time. This requires enhanced alertness from the security personnel.

7. Entry of none NISER members is highly restricted. Please check non-NISER person entering the campus and verify whom he/she wants to meet.