



राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर
(परमाणु उर्जा विभाग, भारत सरकार का एक स्वयं शासित संस्थान)
NATIONAL INSTITUTE OF SCIENCE EDUCATION AND RESEARCH, BHUBANESWAR
(An autonomous Institution under Department of Atomic Energy, Govt. of India)

No. NISER/ACAD/Ph.D/PGCS/2015-16/260

16th November, 2015


Convenor(s),
PGCS of all Schools,
NISER

Sub: Constitution of Doctoral & Monitoring Committee as per HBNI guideline

Dear Colleagues,

HBNI has come up with guidelines on constitution of the Doctoral Committee, viz. the Thesis Monitoring Committee and the Monitoring Committee for Ph.D students. I am sending you the HBNI detailed guideline on the constitution of these two committees along with the revised format for constitution and format for annual progress report. I request you to follow these guidelines to avoid any complication with HBNI during final submission of thesis for award of degree. This would ensure that we fulfill HBNI requirements as enumerated in their ordinances.

These documents are also being uploaded on the intranet for easy reference.


Faculty in Charge
(Academics)

Encl: 1. Guidelines on Constitution of Doctoral and Monitoring Committee
2. Format for constitution of Monitoring and Doctoral Committee

Copy to :- 1. All Faculty Members
2. Computer Centre – to upload on the intranet
3. Academic Section

ORDINANCE PGD4

Ph.D Programme

Doctoral Committee

4.1 To monitor the progress of the students, the Dean-Academic at the CI, in consultation with the Convener, concerned Board of Studies, shall constitute a doctoral committee for each student as soon as a guide is assigned. The composition of each committee shall be as follows:

- a. A Professor or an Associate Professor shall be the Chairman of the Committee.
- b. The guide shall be the Convener and, where applicable, the co-guide shall be a member.
- c. One faculty member of the institute specializing in a domain encompassing the topic of research.
- d. One faculty member from the same or an allied domain of specialization.
- e. A Technology Advisor , if any, shall be a permanent invitee.

(To get guidance on issues related to technology, a student may have a guide and technology advisor. A technology advisor will be an individual who has demonstrated abilities in technology development or engineering design in areas related with the research topic of the student).

It would be desirable to have one of the members in category c or d from another CI or any other university/institute.

4.2 The student shall prepare, in consultation with his/her guide, a plan of research work. The Doctoral Committee shall meet as soon as the student is prepared to make a presentation of his/her plan of research. In this meeting, the committee shall approve the topic of research and, in cases where a guide is assigned before the General Comprehensive Examination, prescribe additional courses, if any, to be taken by the student. The committee might suggest a change in the plan of work or a change in topic itself. The Doctoral Committee can also suggest a change in guide and, where applicable, co-guide and Technology Advisor.

4.3 During the course of his/her thesis work, the student will give a periodic seminars to the Doctoral Committee on the progress of his/her work. The committee shall monitor the progress and advise the candidate as appropriate including permission for submission of synopsis.