



**National Institute of Science Education and Research  
Institute of Physics Campus, Bhubaneswar**

**Vacancy Advertisement for Recruitment of Drivers**

*Advt. No.: Rct.-NA/02-2013*

*Closing Date: 31.08.2013*

The National Institute of Science Education and Research (NISER) has been setup at Bhubaneswar by the Department of Atomic Energy of the Government of India as a unique institution of its kind pursuing undergraduate and post-graduate education in science combined with frontline research. NISER is being setup in a sprawling 300 acre campus about 3 km from Khurda Road Railway Station on the outskirts of Bhubaneswar overlooking Barunei Hills. It will be a fully residential campus with modern living amenities including children's school and health centre etc. Presently the NISER is functioning from its own Academic Building of about 5000 m<sup>2</sup> area within the Institute of Physics campus at Bhubaneswar.

NISER invites applications from the eligible citizens of India for the post of Driver (ordinary grade) to be filled by Direct Recruitment on regular basis.

**1. Post: Driver (ordinary grade)**

**No. of Vacancies: 03 (UR)**

**Pay Band –1: Rs. 5200 – 20200/-    Grade Pay: Rs.1900/-    Initial Basic Pay: Rs.7730/-**

**Essential Qualification:**

- a) 10<sup>th</sup> Standard pass from a recognized school.
- b) Possession of a valid (LMV/HMV) Driving License.
- c) Minimum 5 years experience of driving a motor car / vehicle in Government / PSU / Autonomous Body etc.
- d) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle).

**Age:** Not more than 27 years as on 31.08.2013

**Note:** The candidates who had applied earlier in response to our Advertisement No. Rct./NA/01/2010 may apply again with additional qualifications / experience obtained during this period, but they need not to submit the requisite application fee of Rs. 200/- again.

**GENERAL CONDITIONS**

- 1) The prescribed qualifications and experience are minimum. Mere possession of the same will not entitle a candidate to be called for test / interview.
- 2) The institute reserves the right to restrict the number of candidates for test/interview to a reasonable limit on the basis of qualification and experience, higher than those prescribed in this advertisement.
- 3) The institute reserves the right for relaxation in age, educational qualification and experience for deserving candidates, with prior approval of the competent authority.
- 4) The institute reserves the right to fill or not to fill any of the vacancies as advertised.
- 5) The institute also reserves the right to reject any or all the applications without assigning any reasons thereof.

- 6) Persons working in the Central Govt./State Govt./Public Sector Undertakings/Autonomous Bodies/Central/State Universities should submit their applications through proper channel. However, in order to avoid the delay they may send an advance copy of their application along with the enclosures as required.
- 7) Those who are unable to submit their application through proper channel may produce “**No Objection Certificate (NOC)**” at the time of test / interview. However, they should submit an undertaking to that effect.
- 8) Before applying for a post, candidates are advised to satisfy themselves about their eligibility. No interim enquiries/correspondences/communication of any sort will be entertained on the matter.
- 9) Canvassing in any form or bringing any influence, political or otherwise will be treated as a disqualification.
- 10) Applications incomplete in any respects and not accompanied with the relevant self attested copies of certificates/ documents/photographs/fee etc. will summarily be rejected.
- 11) The candidate appointed to the post will be covered under “**New Pension Scheme**” as notified by the Ministry of Finance, Government of India.

**How to Apply:**

- a) Applications will be accepted strictly in the prescribed format as given in this advertisement.
- b) One recent colour passport size self-attested photographs should be affixed on the place given in the application form and two additional photographs (without attestation) should be enclosed along with the application form.
- c) Applications should be accompanied with a non-refundable demand draft of Rs. 200/- drawn in favour of "**FINANCE OFFICER, NISER**" payable at Bhubaneswar towards application fee. Candidates are advised to write their name and post applied for on the backside of the demand draft.
- d) SC/ST candidates are not required to pay any application fee.
- e) Self attested copies of the certificates in support of SC/ST/OBC etc. should be attached along with the application form. OBC candidates should furnish the caste certificate in the prescribed format issued by the Department of Personnel & Training through OM dated 2.7.1997 as prescribed in Annexure 1 of the said O.M to the effect that they are not in the creamy layer, failing which their claim for OBC will not be accepted.
- f) The envelope containing application form should be superscripted as “**Application for the post of “Driver (ordinary grade) and Advertisement No. Estt./Rct.-NA/02-2013”**”.
- g) The application form complete in all respect along with the self attested copies of relevant certificates in support of educational qualifications, age and experiences etc. must reach in a sealed envelope through post / courier to the “**Recruitment Cell**” at the address given below **on or before 31.08.2013**. In any case NISER will not be responsible for any postal delay.

**Recruitment Cell,  
National Institute of Science Education & Research,  
Institute of Physics Campus, Sachivalaya Marg,  
P.O.: Sainik School, Bhubaneswar - 751 005, Odisha**

**DIRECTOR**



# राष्ट्रीय विज्ञान शिक्षा एवं अनुसंधान संस्थान, भुवनेश्वर

National Institute of Science Education and Research Bhubaneswar

चयन द्वारा सीधी भर्ती हेतु आवेदनपत्र

## APPLICATION FORM FOR DIRECT RECRUITMENT BY SELECTION

विज्ञापन संख्या/Advt. No: \_\_\_\_\_

पद एवं पद कूटसंख्या जिसके लिए आवेदन किया है:

Post & Post code applied for \_\_\_\_\_

1. आवेदक का पूरा नाम (स्पष्ट अक्षरों में)

Name of applicant in full (BLOCK LETTERS) \_\_\_\_\_

2. जन्म तिथि

31.08.2013 को उम्र

Date of Birth \_\_\_\_\_ Age as on 31.08.2013: Years: \_\_\_\_\_

3. पिता/पति का नाम एवं व्यवसाय Father's/Husband's Name & Occupation \_\_\_\_\_

4. पात्राचार का पता Mailing Address: \_\_\_\_\_

पिन कोड/Pin Code \_\_\_\_\_

दूरभाष नं./Tel. No. \_\_\_\_\_ मोबाइल नं./Mobile No. \_\_\_\_\_ ई-मेल/Email \_\_\_\_\_

5. स्थाई पता/Permanent Address \_\_\_\_\_

पिन कोड/Pin Code \_\_\_\_\_

6. राष्ट्रियता/Nationality \_\_\_\_\_ 7. अधिवास का राज्य/State of Domicile \_\_\_\_\_

8. लिंग: पुरुष/महिला (जो लागू हो उस पर सही का निसान लगाएं)/Gender: Male/Female (Put check as applicable)

9. वैवाहिक स्थिति / Marital Status: \_\_\_\_\_

10. श्रेणी : सामान्य / अनु.जा. / अनु.जा.जा. / अ.पि.व. / विकलांग / पूर्व सैनिक

Category: GEN / SC / ST / OBC (non-creamy layer)/ PWD / Ex. Servicemen: \_\_\_\_\_

11. आवेदन शुल्क का विवरण : डिमांड ड्राफ्ट संख्या \_\_\_\_\_ तिथि \_\_\_\_\_ धनराशि \_\_\_\_\_/-

Details of Application Fee: D.D. No.: \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_/-

जारी करने वाले बैंक का नाम \_\_\_\_\_ शाखा का नाम \_\_\_\_\_

Name of issuing bank \_\_\_\_\_ Branch Name: \_\_\_\_\_

12. शैक्षिक योग्यताएँ (मैट्रिकपरीक्षा से आरंभ कर अंतिम उत्तीर्ण परीक्षा तक कालक्रमानुसार विवरण दें (आवश्यकता हो तो अतिरिक्त पन्ना जोड़ें)। दी गयी शैक्षिक योग्यताओं की पुष्टि हेतु संबन्धित अंकपत्रों एवं प्रमाण पत्रों की स्वयं द्वारा सत्यापित प्रतियाँ संलग्न करें।

Educational Qualifications (Matriculation onwards in chronological order, if required attach separate sheet)  
Attach the self attested photocopies of mark sheets & certificates in support of the entries made hereunder:

क्रम संख्या Sl. No.	परीक्षा / उपाधि Examination/Degree	वर्ष Year	विद्यालय/विश्वविद्यालय/ बोर्ड का नाम Name of College/ University/ Board	उत्तीर्ण श्रेणी या अंतिम ग्रेड Passing Division or Final Grade	प्राप्तांकों का प्रतिशत %of Marks	प्रमुख विषय Major subjects

Space for attested  
recent coloured  
passport size  
photograph of the  
candidate

13. अनुभव का विवरण **Details of Experience:** (अति नूतन से आरंभ करें starting with the most recent)  
 (यदि आवश्यकता हो तो अतिरिक्त पन्ना जोड़ें। कृपया प्रविष्टियों की पुष्टि हेतु संबन्धित प्रमाणपत्रों की स्वयं द्वारा सत्यापित प्रतियाँ संलग्न करें  
*Use extra sheet if needed. Please attach the self attested copies of relevant certificates in support of the entries made hereunder*);

संस्थान Institution	पद Designation	स्थायी/ अस्थाई/ संविदा Whether permanent/ temporary/ contract	अवधि Period		कार्य की प्रकृति Nature of Duties	वेतनमान एवं Pay Scale & present basic pay
			से From	तक To		

14. भाषायें जिन्हें आप पढ़, लिख, एवं बोल सकते हैं / Languages you can read, write and speak?

क्रम संख्या Sl. No.	भाषा / Language	पढ़ना/Read	लिखना/Write	बोलना/Speak

15. संलग्नको का विवरण / Details of enclosures :

16. आवेदक द्वारा घोषणा Declaration by the applicant:

मैं एतद्वारा यह घोषणा करता हूँ कि मैंने विज्ञापन में दी गयी सभी सूचनाओं को ध्यानपूर्वक पढ़ एवं समझ लिया है एवं इस आवेदनपत्र में मेरे द्वारा भरी गयी सभी प्रविष्टियाँ एवं विवरण मेरी सर्वोत्तम जानकारी एवं विश्वास के अनुसार सही एवं सत्य हैं तथा कोई भी संबन्धित सूचना गुप्त नहीं राखी गई है।

I hereby declare that I have carefully read and understood the instructions given in the advertisement and that all the entries in this form made by me are true to the best of my knowledge and belief and no relevant information has been concealed.

आवेदक के पूर्ण हस्ताक्षर  
 (Full signature of the Applicant)

दिनांक Date: \_\_\_\_\_

स्थान Place: \_\_\_\_\_